

## **Southside Faith Care**

### **Activities Lead: 24 hours per week**

Southside Faith Care is a now established and growing organisation (Scottish Charity 052304) working across the southside of Edinburgh. Set up by Church of Scotland congregations in EH9, EH10 and EH16, it aims to work with local faith communities with local voluntary organisations to achieve its vision of enabling every older person to live the life they choose, to reconnect with their community and to reinforce a sense of belonging. From our base at Newington Trinity Priestfield on Dalkeith Road, with accessible access on Marchhall Place EH16 5HW and use of other local venues, we run activities and groups including informal drop-in sessions where participants and volunteers “find a place to be” - the Lounge.

**Funding** until the end of 2026 is in place from trusts and foundations, notably from the Tor Christian Foundation, the Benefact Trust, Queensberry House Trust.

As Activities Lead you will work with the Development Lead as well as volunteers and participants in building Southside Faith Care, and in particular to

- develop and maintain activities and services to generate aspiration, confidence and choice
- address the issues of social isolation and loneliness as experienced by older people
- make Southside Faith Care open to all
- model values and behaviours which reflect positive and forward thinking in our development.

### **Your role will be to**

- recruit and coordinate the training and support for volunteers
- support and develop Southside Faith Care’s activities
- manage the operation of the Lounge and other spaces used
- deal with administration for activities
- monitor and collect information for evaluating progress and forward planning

Additionally 3 hours a week is available to undertake some basic bookkeeping and IT.

Working hours are 24 or 27 hours per week and the post is largely centres based. Your working day may vary depending on your scheduled activities for that week with at least 50% of your time spent facilitating groups and engaging with older people and volunteers. You will be accessible to the communities you serve. This means work may include unsocial hours, such as very occasional evenings and weekends, so flexibility is required.

As Southside Faith Care evolves duties and responsibilities may change, meaning this job description may be reviewed and amended in consultation with the postholder. This post reports to and is line managed by the Development Lead.

**Salary** £28728 (pro rata £19700 for 24 hours or £22162 for 27 hours) with one increment of 3%. The option of 27 hour week includes three hours bookkeeping for which training will be provided.

**Pension** Employer’s contribution 6%, employee’s contribution 5% (employer’s minimum pension contribution is 3%, and employee’s 5%.